



Options Career Information Bulletin

Edition 1

30/01/2018 to 12/02/2018

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Pathways to Australian Apprenticeships and Traineeships

If you are interested in an Australian apprenticeship or traineeship and don't know where to start, the [Australian Apprenticeships Pathways](#) is a useful website to visit. It contains information for people considering career options, employers looking at recruitment and those providing support and advice. The Australian Apprenticeships Pathways website is an Australia wide information hub for:

- [Students](#) providing tools and resources to assist students researching apprenticeship and traineeship career pathways
- [Job Hunters](#) seeking apprenticeship and traineeship ideas and information as well as job hunting tips
- [Employers](#) including apprenticeships and traineeships job and training descriptions, as well as information on support services
- [Industry Insiders](#) providing tools and resources for people providing apprenticeship and traineeship services and advice

Other useful information includes:

[Work Type Explorer](#) which helps you discover occupations and career information relevant to the work types that interest you. Students can discover industries and occupations based on:

[Seven kinds of work environments](#) including:

- Analytic and Scientific
- Creative and Artistic
- Helping and Advising
- Nature and Recreation
- Organising and Clerical
- Persuading and Service
- Practical and Manual

[Career Interest Explorer](#) allows you to think about your interests and answer work type related questions to test the strength of your interest by taking 5-10 minutes to respond to statements. Both search options take you to occupation or industry-based career information related to each work type.

[Job Hunting for Australian Apprenticeships](#) is packed with helpful information including:

- Job Hunting tips
- Adult Apprentice Job Hunting
- Wages Information
- Pre-apprenticeships
- Service Provider Search

- Job Search Sites and Services
- Post Recruitment Information

What is an Australian apprenticeship and traineeship?

[Australian apprenticeships](#) are simply referred to as apprenticeships or traineeships and offer opportunities for people to train, study and earn income at a variety of qualification levels, in a huge range of occupations including the traditional trades. An Australian apprenticeship combines structured training (e.g. through TAFE or another Registered Training Organisation) with practical on-the-job training with an employer. As an apprentice or trainee, you enter a training contract with your employer. You are paid for your work and, when you complete your training, you receive a nationally accredited qualification.

Apprenticeships are required for skilled trade areas such as electrical, plumbing, carpentry, cabinet-making, automotive, hairdressing, etc. Traineeships are undertaken in vocational areas such as office administration, information technology, tourism, hospitality, beauty therapy, etc. Traineeships can take from one to three years to complete, while apprenticeships can take up to four years to complete.

Apprenticeships and traineeships can be full-time, part-time or school-based. A school-based apprenticeship or traineeship allows you to start your training while you are still at school. It will contribute credit towards your Queensland Certificate of Education. You can find out about school-based apprenticeships and traineeships on the [Apprenticeships Info website](#).

There are over 500 jobs that offer Australian apprenticeships in over [30 different industries](#). Read about the different types of apprenticeships and traineeships that are available in Queensland on the [Queensland Training Information Service website](#).

Upcoming Events:

30/01/2018 to 02/03/2018 [2018 Queensland Training Awards](#)

AUSTRALIAN DEFENCE FORCE

Australian Defence Force (ADF) GAP Year

Want a gap year with a difference? Consider joining the Australian Defence Force (Army, Navy or Air Force) for a year. This is an excellent way of trying out a Defence job and to gain a real insight into a career in the services. The ADF Gap Year program applications for 2019 will open in March 2018. You can register your interest in the program on the [ADF Gap Year website](#) to receive updates.

Upcoming Events:

01/03/2018 [ADF Gap Year Applications \(open in March 2018\)](#)

Australian Defence Force (ADF) Work Experience

Thinking of applying for the ADF when you finish school? As joining the ADF is a lifestyle decision not just an occupational decision, it is essential that you explore this career option thoroughly. One way to do this is through work experience. Visit the [Defence Work Experience Program website](#) to look for work experience options in Queensland. Applications are available on the site. You should discuss your interest in an ADF work experience program with your school Guidance Counsellor/Officer before applying.

Upcoming Events:

28/02/2018 to 02/03/2018	Defence Work Experience Program: Navy Overview – Session 1 (closing date 14/02/2018) <i>Cairns, QLD</i>
26/03/2018 to 28/03/2018	Defence Work Experience Program: Army Field and Familiarisation Program (March): Gallipoli Barracks (closing date 12/03/2018) <i>Enoggera, QLD</i>
28/04/2018 to 30/04/2018	Defence Work Experience Program: Army Field and Familiarisation Program (April): Gallipoli Barracks (closing date 03/04/2018) <i>Enoggera, QLD</i>
30/04/2018 to 02/05/2018	Defence Work Experience Program: Air Force Familiarisation Program RAAF Amberley (closing date 15/03/2018) <i>Brisbane, QLD</i>
25/05/2018 to 27/05/2018	Defence Work Experience Program: Army Field and Familiarisation Program (May): Gallipoli Barracks (closing date 11/05/2018) <i>Enoggera, QLD</i>
25/06/2018 to 27/06/2018	Defence Work Experience Program: Air force Familiarisation Program: RAAF Amberley (closing date 08/06/2018) <i>Brisbane, QLD</i>
25/06/2018 to 28/06/2018	Defence Work Experience Program: Army Aviation Training Centre (AAvntC)

[Familiarisation: Swartz Barracks \(closing date 01/06/2018\)](#)

Oakey, QLD

26/06/2018 to 28/06/2018

[Defence Work Experience Program: Navy Overview – Session 2 \(closing date 27/05/2018\)](#)

Cairns, QLD

Australian Defence Force Information Sessions

Stay informed about important upcoming [Queensland and National ADF events](#) and information sessions by visiting their Defence Jobs.

Further information about these events and Army Reserve Information Sessions can be accessed on the ADF [Facebook](#) site.

Defence Jobs website

The [Defence Jobs website](#) is your first port of call for information about jobs with the Australian Army, Navy and Air Force. You can use the site to answer the following questions:

Can I join the ADF? You can check out specific information regarding eligibility requirements including:

- Quick Eligibility Check
- Your Commitment
- Citizenship
- Age and Gender
- Health and Fitness
- Behaviour and Appearance

What jobs can women apply for in the Australian Defence Force (ADF)? Across everyone one of the ADF's 200+ roles, there are excellent career opportunities for women. Further information is available regarding:

- Equal opportunities and career equality
- Lifestyle and flexibility
- Support for Family Needs
- Health and Fitness

What Defence jobs would suit me? Explore the Jobs section of the ADF website to find an ADF job that you would enjoy. You can search by category or by job.

How can I experience what it's like before I join? There are several resources on the website that can increase your understanding of life in the Defence Forces. For example:

- Discover what [Life in the ADF](#) is like by exploring their website which provides information on jobs, lifestyle and benefits, joining the ADF and information for students
- Join the [Australian Defence Force Cadets](#), where you will develop leadership, team building and survival skills
- Explore the [Training](#) opportunities available in the ADF, including [Sailor Training and Officer Training in the Navy](#), [Soldier and Officer Training in the Army](#), [Airman/Airwoman Training and Officer Training in the Air force](#) and [Reserves](#)

- Consider [Defence Force Work Experience](#), which provides a unique experience into the wide variety of careers available in the ADF
- Visit [Submariners](#) to experience working and living under water
- [Discover ADFA](#) by taking an interactive journey inside the Australian Defence Force Academy
- Check out [Your Future is Up?](#) for Air Force experiences
- Enrol in an online course that simulates training in the Army at the [Royal Military College](#)
- Connect with the ADF on [Facebook](#), [YouTube](#), [Twitter](#), [Instagram](#) and [LinkedIn](#) for current activities

Upcoming Events:

30/01/2018	Townsville Trade Career Information Centre <i>Townsville, QLD</i>
31/01/2018	Gold Coast Women in Defence Information Session <i>Robina, QLD</i>
31/01/2018	Charters Towers Trade Careers Information Session <i>Charters Towers, QLD</i>
31/01/2018	Brisbane Army Reserve Information <i>Brisbane, QLD</i>



Looking for a place to start investigating your career options?

Before you start, know that:

- Career exploration can give you a sense of control about your future! When you first get started, remember that you are only exploring jobs for your first step in life, not necessarily for your whole life. The future world of work will continue to present exciting opportunities over time, which will lead to future jobs and careers, possibly ones that haven't been invented yet.
- Remember, there is not one 'ideal' job for you. There may be several jobs that will build on your skills, knowledge and experience and will give you the things you want from a job (e.g. enjoyment, challenge, good income, working in a team, prestige, management opportunities, work/life balance, variety, skill development, self-employment, respect, travel or a combination of all of these).

Where to start:

- Make a list of the jobs you have already considered. The list can include your dream job (i.e. a job you would love to have but are unsure what you need to do to get it)
- Talk with five people who know you well (include a parent/guardian and a teacher). Ask them what jobs they think you would like and why. Some of their suggestions will be worth investigating further, so add them to your job list.
- Think about your favourite subjects at school. Use the [Career Bullseyes](#) to find jobs related to these subjects. Select the jobs you find interesting and add them to your job list.
- Do a careers questionnaire. There are many career questionnaires that can help you learn more about yourself and the jobs you might like. Choose one of the following:
 - [Job Outlook – Career quiz](#)
 - [myfuture](#) (Sign up when entering this free site for the first time)
 - [Career Quest](#)

For future reference:

Add to your job list, any jobs you found interesting based on the questionnaire you did. You probably have 10 or more jobs on your list by now. The next step is to research these jobs and end up with three or four you like the most. The following websites will help you. Delete any jobs from your list that don't meet your interests or expectations.

- [Job Outlook](#)
- [myfuture](#) (Log in and go to Occupations)
- [The Good Universities Guide – Careers Guide](#) (click on the relevant industry area to find the job)
- [The Good Careers Guide e-book](#) (use the Index to find the job. Note down the page number for the job at the top of the e-book and Enter)

You now have a list of jobs, aligned to your interests and expectations worth exploring further. What things can you do next?

- consider speaking with people already in the jobs;
- doing a work observation (i.e. following a person in the job for a couple of days)
- seeking work experience in the jobs you've identified
- speak to your school Guidance Counsellor/Officer who can help you organise these activities and opportunities

Competitions

Upcoming Competitions

Please visit the competition website for information regarding eligibility requirements, registration dates/information, costs and other relevant information.

Upcoming Events:

24/01/2018 to 03/03/2018	QUT: BlueShift Competition <i>Online Entry</i>
24/01/2018 to 21/03/2018	Queensland Memory Award <i>Online Entry</i>
30/01/2018 to 02/02/2018	Student Environmental Leadership Network 2018 <i>Brisbane, QLD</i>
30/01/2018 to 09/02/2018	Sunflower Competition <i>Brisbane, QLD</i>
30/01/2018 to 28/02/2018	St Kilda Film Festival <i>Online Entry</i>
30/01/2018 to 08/06/2018	Opti-MINDS Creative Sustainability Challenge <i>Online Entry</i>
30/01/2018 to 08/06/2018	Ekka: Education on Show Competition <i>Brisbane, QLD</i>
31/01/2018 to 13/03/2018	International Mathematical Modelling Challenge (IM2C) <i>Online Entry</i>
31/01/2018 to 30/07/2018	National Computer Science School Challenge <i>Online Entry</i>
19/02/2018	USQ: Get Writing Prize <i>Online</i>
13/03/2018 to 17/03/2018	Australian Brain Bee Challenge – Round 1 <i>Online Entry</i>
21/03/2018 to 25/03/2018	Future BNE Challenge – World Science Festival Brisbane <i>Brisbane, QLD</i>

Employment

A job you may not know about:

Keyboard Operator

Keyboard Operators input and process text and data, prepare, edit and generate documents for storage, processing, publication and transmission.

Related occupations include: Data Entry Operator, Machine Shorthand Reporter, Word Processing Operator, Typist, Data Processing Operator, Braille Transcriber

Visit myfuture.edu.au to browse a range pathways including:

- Occupations
- Courses
- Industries
- Career Bullseyes

Job clusters: A new way of looking at jobs

The [Foundation for Young Australians \(FYA\)](#) researched 1,000 occupations and found there were seven large job clusters based on similar skills wanted by employers. These clusters are:

- The Artisans (builders and maintainers)
- The Generators (sellers and servers)
- The Coordinators (balance the books and do repetitive tasks)
- The Informers (teach and provide information)
- The Designers (use expertise to construct or engineer things)
- The Carers (improve the wellbeing of others)
- The Technologists (understand and manipulate digital technology).

The implications of this way of looking at jobs are:

- The skills you get from working in one job could, on average, be transferred to 13 other jobs. Consequently, it is important to recognise the skills you have and understand their transferability.
- With seven new job clusters, you could choose a cluster based on your strengths and interests rather than on one dream job.
- You could get a 'foot-in-the-door' to a job cluster through an entry level job in the cluster.
- Some job clusters have stronger prospects than others. It would be wise to consider clusters with strong prospects and jobs that are most likely to grow.

- You could develop a portfolio of skills that will give you a broad range of options within the type of work you want to do in the future. This could future proof your employment.

Read FYA's full report, [The New Work Mindset](#), to see examples of jobs within job clusters and the transferable skills they share. The FYA has developed a fun [quiz](#) to identify a job cluster for you based on how you respond to the quiz. If nothing else, it will help you understand the job cluster concept. After you complete the quiz, read '[What the blazes should I study so I can get a job in the future?](#)' for more about job clusters.

Skill Shortages in Queensland

Something to consider when exploring future jobs, is employment prospects (i.e. what are your chances of getting a job when you finish your education or training program). One step in this process is to explore the current skill shortage areas in Queensland.

Skill shortages occur when employers can't fill, or have difficulty filling, vacancies. The latest Queensland skill shortage information (for 2016-2017) from the [Commonwealth Department of Jobs and Small Business](#) includes the following jobs

State-wide shortages:

- Architect
- Sonographer
- Optometrist
- Motorcycle Mechanic
- Panel beater
- Bricklayer
- Painting Trades Worker
- Cabinetmaker
- Butchers and Smallgoods Makers
- Veterinarian
- Audiologist
- Construction Estimator
- Locksmith
- Stonemason
- Glazier
- Solid Plasterer
- Roof Tiler
- Wall and Floor Tiler
- Telecommunications Trades Workers
- Baker
- Pastry cook
- Arborist
- Hairdresser

Regional Queensland shortages (in addition to state-wide shortages):

- Accountants
- Special Education Teachers
- Medical Diagnostic Radiographer
- Hospital and Retail Pharmacist
- Occupational Therapist
- Physiotherapist
- Midwife
- Automotive Electrician
- Motor Mechanic (General)
- Sheetmetal Trades Worker
- Fitter
- Fibrous Plasterer
- Chef
- Child Care Worker
- Radiocommunications Technician

For other skill shortage information, visit:

- [Australia-wide occupational skill shortages](#)
- [Trades included in the national skills needs list](#)

The jobs in demand in 2030

According to [The Future of Work – Setting kids up for success in the future job market](#) report published in November 2016, the 2030 jobs will be:

- **High tech jobs** - Know-how and specialists, from designing the next drone to teaching, e.g. electrical engineer, primary school teacher.
- **High touch jobs** - Do and deliver, from house renovations to creatively pursuing a passion, e.g. plumbers, personal assistant, photographer.
- **High care jobs** - Personal and emotionally engaged, from looking after young people to taking care of the household, e.g. childcare worker, fitness instructor.

“Two core skill types are needed for the future job market, hard (specialist knowledge) and soft (people) skills. Young people are required to know how to program and interface with technology, but they also need to know how to communicate, collaborate and think critically for success”.

Read the report to learn more about the future of work. The report has case studies and infographics to explain the concepts presented.

Financial Assistance & Scholarships



A website to help you manage your money

The [Australian Securities and Investment Commission](#) has developed the [MoneySmart Rookie website](#) to help under 25 year olds make smart financial decisions. The resources on the site include videos, interactive website resources and community education guides. The topics covered are Credit and debt, Getting a car, First job, Moving out of home, Mobile phone plans and deals, Online transactions and Studying.

Australian National University (ANU) Tuckwell Scholarship

ANU offers a unique [Tuckwell Scholarship](#) which allows you to study a [single or double undergraduate](#) program, including honours and vertical degrees (degrees that combine undergraduate and graduate study, across a range of disciplines, completed in a reduced time-frame), in any discipline offered at ANU for up to five years.

[Key dates for the Tuckwell Scholarship for 2018-2019](#) are now available on ANU's website. The opening date of 5 March 2018, isn't far away. Over February and March, ANU will be running a series of online information sessions. They are designed to provide potential applicants, teachers and parents with more information regarding the benefits and opportunities of the Scholarship. Subscribe to ANU's [Tuckwell Scholarship Mailing List](#) to receive updates on Tuckwell Roadshow dates and venues for 2018 as soon as they become available.

Upcoming Events:

05/03/2018

[Tuckwell Scholarship Applications Open](#)

Online Entry

Did you know there are thousands of scholarships on offer each year in Queensland?

Universities, TAFE Queensland, private education providers, the Commonwealth and Queensland governments, some professional associations and industry groups offer scholarships. Common categories include:

- Sporting scholarships
- Equity scholarships for low income students, students with disability, women and Aboriginal and Torres Strait Islanders
- Scholarships for specific fields of study
- Financial hardship scholarships
- Campus scholarships

- International student scholarships
- Academic scholarships.

A scholarship can help with course fees, textbooks, accommodation costs, transport and living expenses. No matter what your further education and training goals, it's worth finding out what's available. You can get scholarship information from:

- Scholarship pages on University, TAFE Queensland and other education institute websites
- [Study Assist website](#)
- [The Good Universities Guide](#)
- Your school Guidance Officer/Counsellor.

Scholarship information is generally available on University websites from Term 2 each year. However Bond University and QUT have annual scholarship rounds. For more information from these universities, access:

- Bond University [annual scholarship round](#) from 1 April to 31 July
- QUT [annual scholarship round](#) submissions prior to 30 September. QUT do have some scholarships which are offered throughout the year. Visit their website for more information.

Gap Year Program News

Gap Year Program updates

- Applications for the [Letz Live](#) UK Gap Year Program in 2018/19 will close on 6 April 2018. It is suggested that you register your interest early. For more information visit their website regarding inclusions, eligibility, costs and can [submit an enquiry](#)
- [Southern Cross Cultural Exchange](#) will hold an [information session](#) from 7 – 9 pm on 13 February 2018 at Ruth Fairfax House, 89-95 Gregory Terrace, Brisbane. Visit their website to view upcoming information sessions throughout 2018 and to register for this event.
- [Student Exchange Australia and New Zealand](#) will hold an [information session](#) in Brisbane from 7.00pm on Wednesday 28 February 2018 at Brisbane Square Library, Community Meeting Room, 266 George Street. Visit their website to view upcoming sessions throughout 2018 and view their On Demand presentation or attend one of their [Live Online Information Sessions](#)
- [World Education Program](#) (WEP) will hold an [information evening](#) from 7 – 8.30 pm on 21 February 2018 at the Fulton Trotter Lounge, 129 Leichhardt Street, Spring Hill. Please register to attend.
- [World Education Program](#) (WEP) will hold an [information evening](#) on the Sunshine Coast from 6.30 – 8 pm on 1 March 2018 at the Lake Kawana Community Centre, 114 Sportsman’s Parade, Bokarina. Please register to attend.

Upcoming Events:

13/02/2018	Southern Cross Cultural Exchange: Information Sessions <i>Brisbane, QLD</i>
21/02/2018	World Education Program: Information Session Brisbane <i>Brisbane, QLD</i>
28/02/2018	Student Exchange Australia and New Zealand: Information Session <i>Brisbane, QLD</i>
01/03/2018	World Education Program: Information Session Sunshine Coast <i>Bokarina, QLD</i>
21/03/2018	World Education Program: Information Session Brisbane <i>Brisbane, QLD</i>
02/05/2018	World Education Program: Information Session Brisbane <i>Brisbane, QLD</i>
26/05/2018	World Education Program: Information Session Cairns <i>Cairns, QLD</i>
13/06/2018	World Education Program: Information Session Brisbane <i>Brisbane, QLD</i>
08/08/2018	World Education Program: Information Session Mackay <i>Mackay, QLD</i>
13/08/2018	World Education Program: Information Session Toowoomba <i>Toowoomba, QLD</i>

Thinking of a Gap Year?

Are you thinking of taking a break from study after Year 12? This time off study, has become known as a 'Gap Year'. You might decide to take a gap year to:

- Have a rest from study
- Work to earn money for further study, buy a car, travel, etc.
- Take time to explore your career options
- Concentrate on an activity (e.g. sport, music, art).

Just as there are many reasons for taking a gap year, there are many things you can do during a gap year, including:

- Travelling
- Working overseas or in Australia
- Doing a traineeship or a short course
- Going on an overseas exchange
- Volunteering overseas or in Australia
- Doing work experience to check out a possible future job.

Some students organise these activities themselves while others use the services of a gap year organisation. Whichever way you go about it, it is important to start your planning early (Year 11 is a good time to start). The following are some of the gap year organisations.

- African Conservation Experience <http://www.conservationafrica.net/>
- AFS Intercultural Programs Australia <http://www.afs.org.au/>
- Antipodeans Abroad <http://www.antipodeans.com.au/>
- Australian Defence Force Gap Year <http://www.defencejobs.gov.au/education/GapYear/>
- Camp America <http://campamerica.com.au/>
- Global Vision International <http://www.gviaustralia.com.au/volunteer-options/under-18/>
- Green Army <http://www.environment.gov.au/land/green-army>
- InterExchange <http://www.interexchange.org/>
- International Exchange Programs <http://www.iep.com.au/>
- Lattitude Global Volunteering <http://www.lattitude.org.au/>
- Letz Live <http://www.letzlive.org/>
- Overseas Working Holidays <http://www.owh.com.au/>
- Projects Abroad <http://www.projects-abroad.com.au/>
- Rotary Youth Exchange <http://www.ryea.org.au/>
- EA Ski and Snowboard Training <http://www.easkiandsnowboard.com/>
- Student Exchange Australia and New Zealand <http://studentexchange.org.au/>
- Southern Cross Cultural Exchange <http://www.scce.com.au/>
- Volunteering Queensland <http://www.volunteeringqld.org.au/web/>
- World Education Program Student Exchange <http://wep.org.au/info/>
- Young Endeavour <https://www.youngendeavour.gov.au/>

Always thoroughly investigate any gap year organisation you are considering. Get your parents involved in this process.

Holiday Programs & Short Courses

FEAST in 2018

Interested in agriculture, animals, vet science, food or the environment? Consider attending FEAST (Future Experiences in Agriculture, Science and Technology). FEAST is a five-day program for students in Years 10 – 12 (preference is given to Year 11s and 12s if places are limited). In 2018, FEAST will be held from 1 July to 5 July, 2018 (during the school holidays). You can register your interest in attending FEAST on the [website](#).

Upcoming Events:

01/07/2018 to 05/07/2018

[UQ Future Experiences in Agriculture, Science and Technology \(FEAST\) in 2018](#)



Australian Government - Indigenous Careers

The [Indigenous Careers](#) website connects Aboriginal and Torres Strait Islander people with Australian Government Jobs. Their website contains range of useful information and links including:

- [Current vacancies](#)
- [Advice for job seekers](#)
- [Employment programs](#)

[2018-2019 Indigenous Australian Government Development Program \(IAGDP\)](#) - is an integrated employment and development program, delivered over a 15-month period. In addition to ongoing (permanent) employment, during the course of the program, participants will be provided with professional and personal development opportunities to enhance their capability to undertake a career in the Australian Public Service (APS). Positions in the IAGDP will be available in a number of APS agencies at various locations around Australia. For more information visit the [Indigenous Australian Government Development Program](#) information on the Indigenous Careers website.

Queensland Government – Aboriginal and Torres Strait Islander Careers and Training

Visit the [Aboriginal and Torres Strait Islander Careers and Training](#) website to see how you can make a difference to the lives of Aboriginal and Torres Strait Islanders in Queensland. You can access information relating to:

- [Graduate Opportunities](#)
- [Indigenous Cadetship Support Program](#)
- Cultural Leave

Job Info

Interested in security or policing as a career?

There are several employing organisations you can investigate. These include:

- [Queensland Police Recruiting](#)
- [Australian Federal Police](#)
- [Australian Defence Force](#)
- [Australian Secret Intelligence Service](#)
- [Australian Security Intelligence Organisation](#)
- [Australian Department of Immigration and Border Protection](#)
- [Queensland Corrective Services](#)
- [Queensland Boating and Fisheries Patrol](#)

When you are exploring these websites, you can investigate:

- What are the jobs (and job titles) used by the organisation?
- What are the duties undertaken in these jobs?
- Entry requirements – age, education level, tests required, physical/medical requirements, criminal checks, drivers licence, etc.
- If you get the job, do you have to live away from home?
- Do they recommend you do specific university or TAFE courses?
- Would having a second language be an advantage?
- What is the recruitment process?
- Frequently Asked Questions
- Can you contact the organisation by email from the website for other questions you might have?

It's important for you to speak with your School Guidance Officer/Counsellor if you find the information difficult to find or understand. They will be your first step to gaining more information or suggestions about a career within the services.



Miscellaneous

Join the YMCA Queensland Youth Parliament

Are you interested in community issues? Think you can do a better job than our current politicians? Then you might be interested in joining the [YMCA Queensland Youth Parliament \(QYP\)](#). If you are between 15 and 25 years of age, you are invited to nominate. Nominations for the 2018 program open on the 29 January 2018, and close on the 23 February 2018.

Upcoming Events:

29/01/2018 to 23/02/2018 [YMCA Queensland Youth Parliament](#)
Online

Oxford and Cambridge Summer Academy

This program is for students aged 14 to 19 years who are interested in a short study experience at Oxford or Cambridge Universities in the United Kingdom. Several sessions of the program are offered during July and August in 2018. Find out more at the [Oxford and Cambridge Summer Academy website](#).

Want to know more about what Engineers do?

[The Engineering Link Group](#), together with host universities, invite students in Years 10 – 12 who are interested in learning about engineering to participate in one of the Engineering Link Projects (ELPs) to be run in Queensland this year. Visit the [website](#) for information about ELPs and to sign up for updates. The dates and venues for the 2018 ELPs are:

- 2 and 3 July 2018 - CQ Engineering Link Project – CQUniversity, Rockhampton
- 12 and 13 July 2018 - SQ Engineering Link Project – Queensland University of Technology, Brisbane
- 19 and 20 July 2018 - NQ Engineering Link Project – James Cook University, Townsville
- 23 and 24 July 2018 - FNQ Engineering Link Project – James Cook University, Cairns.

Keep an eye on the website for registration due dates to avoid missing out on these popular programs.

Upcoming Events:

02/07/2018 to 03/07/2018 [Central Queensland Engineering Link Project](#)
Rockhampton, QLD

12/07/2018 to 13/07/2018 [South Queensland Engineering Link Project](#)
Brisbane, QLD

19/07/2018 to 20/07/2018 [North Queensland Engineering Link Project](#)

23/07/2018 to 24/07/2018

Townsville, QLD

[Far North Queensland Engineering Link Project](#)

Cairns, QLD

Open Days, Expos & Career Markets



Career and tertiary expos in Queensland in 2018

Career and tertiary expos are a great resource for exploring career and course options. At these events, you can talk to representatives from universities, TAFE, private colleges, employers, and industry groups. These events are held throughout Queensland, usually during the first half of the year. They will be reported in later bulletins.

City Welcome Festival 2018 & Lord Mayor's International Student Friendship Ceremony

International students from all Brisbane education institutions are invited to attend the annual [City Welcome Festival and Lord Mayor's International Student Friendship Ceremony](#). It is a free student festival, where you will be able to experience traditional indigenous Australian culture with a performance by Aboriginal dancers, and connect with student services. The event will be held on Wednesday 28 February 2018 from 3.30pm to 6.30pm at King George Square, Brisbane City. There will be food and entertainment on offer. Each year, the City Welcome Festival attracts thousands of new students to its afternoon of live music, student exhibitions, cultural activities and the Lord Mayor's International Student Friendship Ceremony – a ceremony where students can meet the Lord Mayor of Brisbane and receive their very own friendship certificate.

Upcoming Events:

28/02/2018 [City Welcome Festival 2018 & Lord Mayor's International Student Friendship Ceremony](#)
Brisbane, QLD

New York Film Academy Open Day

New York Film Academy located on the Gold Coast offers tertiary level courses in film making and acting. Short term and evening courses are available also. The academy will hold an open day on Saturday 10 February 2018 from 10am to 12 pm. Students under 18 years must be accompanied by a parent/guardian. Visit the [website](#) to RSVP.

Upcoming Events:

10/02/2018 [New York Film Academy Open Day](#)
Gold Coast, QLD

University Open Days in Queensland in 2018

It is highly recommended to attend an open day event at the university (or universities) you wish to apply to for studies next year. The open day gives you an opportunity to talk to lecturers and current students about the courses you are interested in. You can also check out the campus, the support services offered and social and cultural activities available. Open days usually occur between July and early September each year. This bulletin will inform you of open days as dates become available.

World Science Festival Brisbane

Do you wonder what science is all about? Find out through an interesting and entertaining program. The festival will take place between 21 and 25 March 2018 at various venues around Brisbane and regional Queensland. View the program on the [festival website](#). Check out the Apprenticeship Programs before they sell out.

Upcoming Events:

21/03/2018 to 25/03/2018 [World Science Festival Brisbane](#)
Brisbane, QLD

Private Provider Updates

News from Brisbane Arts Theatre

The [Brisbane Arts Theatre](#) is an independent theatre company who are offering a range of workshops for students throughout 2018. Training is available for students of all ages and skill levels. Visit the Brisbane Arts Theatre website for up to date event details, including:

- [Performing Arts Workshops](#) for ages 8-12, from 9am to 11am on Saturday mornings
- [Musical Theatre Workshops](#) for ages 13-18, from 9am to 11am Sunday mornings
- [Youth Acting Workshops](#) for ages 13-18, from 9am to 11am on Saturday mornings

NIDA courses in Brisbane

The [National Institute of Dramatic Art](#) (NIDA) will offer courses in Brisbane again in 2018. Courses begin on 3 February 2018 with locations across Brisbane. Visit [NIDA website](#) for upcoming events:

- [Drama for Grades 7 -10, Chapel Hill](#)
- [Drama for Grades 7-10, Kelvin Grove](#)
- [Drama for Grades 9-10, Brisbane](#)
- [Drama for Grades 7-8, Brisbane](#)
- [Next Stages for Grades 7-10, Brisbane](#)
- [Acting on Screen Grades 7-10, Brisbane](#)
- [Acting for Grades 11-12, Brisbane](#)

Photography and Video Production workshops at QSFT

The [Queensland School of Film and Television](#) (QSFT) will offer workshops and Bootcamps in 2018. QSFT specialises in training programs to support the development of professional knowledge and skills. Students who study with QSFT will gain skill and knowledge to industry professional standards. Visit the Courses section of their website for events including:

- Shoot It! Introduction to Photography
- Film It! Introduction to Video Production
- Record It! Introduction to Sound Workshop
- Edit It! Introduction to Editing Workshop
- Write it! Introduction to Script Writing Workshop
- Direct it! Introduction to Directing Workshop

Keep up to date with the latest news from QSFT by visiting the [news](#) section of their website.



QTAC & Tertiary Entry

I am new to all this... what do I have to do to get into a University course in 2019?

In Queensland, you apply for most tertiary courses through the [Queensland Tertiary Admissions Centre](#) (QTAC). QTAC is a non-government, not-for-profit organisation. It processes applications on behalf of Queensland universities, some interstate universities, TAFE Queensland and some private colleges.

Each year, QTAC distributes the *QTAC Guide* to all Year 12 students in Queensland. This book contains information about the application and offer process and the courses offered through QTAC. The guide provides course information for over 1600 courses and details on the application process.

The online application usually opens in early August and the 'on-time' application due date is at the end of September. There are several offer rounds from November to February, with the major offer round in mid-January. While Year 12 students apply in September, they usually have until early January to change their course preferences (for most courses) for the major offer round in January.

Through QTAC you can apply for up to six courses at different institutions. However, you only receive one course per offer round. It is recommended that you connect with QTAC on [Facebook](#), [Twitter](#), [Instagram](#) and [YouTube](#) for important news updates.

Apply directly to Queensland education institutions that do not use the services of QTAC. Queensland students can apply for interstate courses through interstate tertiary admissions centres (the exception is Tasmania where you apply directly to the University of Tasmania). To find out more about universities in Australia and the courses they offer, visit:

- [QILT](#)
- [The Good Universities Guide](#)
- [Rate your Uni](#)

Not sure what all the terms mean? Visit QTAC's [online dictionary](#) for more help.

Preparing for the Undergraduate Medicine and Health Science Admissions Test (UMAT)

While you can't study specific content for UMAT, it is important to prepare for the test. The UMAT website offers [general preparation information](#) and [strategies](#). However, the most effective preparation is to practice sitting for the test, using the same conditions and time limits as the real test. You can purchase practice tests from the [UMAT website](#).

Several organisations offer preparatory courses for students who plan to sit for UMAT. These include:

- [MedEntry](#)

- [Hubbards School](#)
- [MedStart](#)
- [National Institute of Education](#)

Note the following from page 8 of the [UMAT 2018 Information Booklet](#):

‘Please note: Neither the UMAT Office nor the UMAT Consortium universities recommend or endorse any particular texts or preparation courses. Nor do they support any commercially available preparation courses or have any association with commercial courses. Thus the UMAT Office is unable to comment on their relevance or usefulness. It is possible that some commercial preparation courses might provide misleading information or advice to candidates.’

However, some students find these preparatory programs helpful in preparing them for the test and helping them gain confidence in sitting for the test. It is recommended that you talk to other students who have already participated in these preparatory programs before registering for a program.

Undergraduate Medicine and Health Science Admissions Test (UMAT)

Some institutions require that students applying for medicine and other health science courses sit for UMAT as part of the application process. Students need to register to sit for UMAT by 5.00pm AEST on 1 June 2018 on the [UMAT website](#). The exam will be held on 25 July 2018 and the results will be released in mid September 2018. You can download a UMAT 2018 Information Booklet and purchase UMAT practice tests from the UMAT website.

You will need a UMAT 2018 score to apply for undergraduate admission to any of the following [University](#) courses commencing in 2019*:

- The University of Adelaide Medicine - Dental Surgery
- Charles Darwin University - Clinical Sciences
- Charles Sturt University - Dental Science
- Curtin University - Medicine
- Flinders University - Clinical Sciences/Medicine
- La Trobe University - Health Sciences in Dentistry/Master of Dentistry**, Oral Health Science**
- Monash University - Medicine
- The University of Newcastle/ University of New England - Joint Medical Program
- The University of New South Wales - Medicine
- The University of Queensland - Medicine (provisional entry), Dental Science
- University of Tasmania - Medicine
- The University of Western Australia - Medicine (Direct Pathway), Dental Medicine (Direct Pathway)
- Western Sydney University - Medicine
- The University of Auckland - Medicine
- University of Otago Medicine - Dental Surgery

**Please note that at select institutions international students may be exempt from taking UMAT or may be required to sit a different test. For details candidates should refer to the websites of the universities to which they intend to apply.*

***UMAT only required for non-Year 12 applicants.*

Note: To be eligible to sit for UMAT students must be in their final year of secondary schooling. Year 11 students are not eligible to sit for UMAT.

Upcoming Events:

30/01/2018 to 01/06/2018 [Register for UMAT2018](#)

25/07/2018 [Sit UMAT2018](#)



Study Skills

A checklist for study in 2018

It is the start of a new school year. This is the perfect time to polish your study skills. The following checklist will help get you started:

- **Learning environment:** find a place to study without distractions. It should be somewhere quiet, without a TV, music, computer or mobile
- **Focus and structure:** consider studying the hard subjects first, when you're most alert and focused
- **Time management:** have a specific time of the day for studying and make it the same time every day if possible. Let friends and family know your allocated daily study time, and ask them not to disturb you. Put your study schedule on the fridge
- **Concentration and breaks:** work out how long you can concentrate before you lose focus. It's going to be different for everyone, so keep track of your ideal concentration time. Then take breaks when you're approaching your limit. Limit breaks to five minutes
- **Preparation:** ensure you have everything you need close by (e.g. books, notes, pens, pads, etc.)
- **Healthy Eating:** avoid eating a large meal before studying, as it can make you drowsy
- **Get started:** start studying when you say you will. Delaying the start will only make the task harder
- **One thing at a time:** multitasking may sound smart, but it means you're not giving each task your full attention
- **Get in early:** never study too close to going to sleep. Give yourself at least half an hour of relaxation before turning in. Sleep is essential to achieving your best



Universities

Are you a future University of Melbourne student?

The University of Melbourne has a [Future Students website](#) to help you explore the university, its courses and application processes. Click on 'Information for' on the top menu for specific information for high school students, including:

- Search for a course
- Entry requirements
- Sign up for news
- Access Melbourne
- Special considerations for Year 11/12 students

You can also [subscribe](#) to the MyMelbourne monthly newsletter on the Future Students website.

CQUniversity (CQU) a brief overview

Locations - CQU has 16 campuses including newly merged regional Queensland campuses in Gladstone, Emerald, Mackay and Rockhampton along with existing campuses in Adelaide, Bundaberg, Brisbane, Cairns, Gladstone, Mackay, Melbourne, Perth, Rockhampton, Noosa, Sydney and Townsville. Other locations for CQU are currently established in Biloela, Broome, Busselton, Charters Towers, Cooma, Geraldton, Karratha and Yeppoon. Visit the [Locations webpage](#) for more information about these campuses/centres.

Range of courses – CQU offers [apprenticeships and traineeships](#), [TAFE courses](#) and university programs. Visit the home page of the [CQU website](#) for links to the fields of study available. Modes of study include on-campus, full-time, part-time and distance education depending on the course.

Pathways - There are several pathways into degrees at CQU. These include certificate and diploma vocational courses and the [Skills for Tertiary Education Preparatory Studies \(STEPS\)](#).

Start Uni Now (SUN) – SUN enables students in Years 11 and 12 (Year 10s are eligible for Term 3, November intake only) to study CQU subjects while still at school. The application due date for Term 1, is 16 February 2018. You may be eligible for direct entry into a degree program at the end of Year 12 if you pass at least one SUN subject from a degree program. Visit the [SUN website](#) to see if SUN is for you.

CQU YouTube site has videos on the CQU locations and courses. They are brief and will give you a good overview of CQU and what it offers.

Upcoming Events:

30/01/2018 to 16/02/2018 [CQUni: Start Uni Now \(SUN\) Applications Term 1, 2018](#)

	<i>Online</i>
30/01/2018 to 22/06/2018	CQUni: Start Uni Now (SUN) Applications Term 2, 2018 <i>Online</i>
30/01/2018 to 19/10/2018	CQUni: Start Uni Now (SUN) Applications Term 3, 2018 <i>Online</i>
01/02/2018	CQUni Events Online Chat Session (Future Student) <i>Online</i>

Head Start at the University of Southern Queensland (USQ)

USQ's [Head Start program](#) gives students in Years 10, 11 and 12 an opportunity to study a university subject while still at school. Successful completion of certain subjects could lead to guaranteed entry and academic credit into related degrees at USQ. The closing date for applications for Semester 1, 2018 is 5 February 2018. On campus Orientation events will be held at the Springfield Campus on 14 February 2018 and Toowoomba Campus on 15 February 2018, with RSVPs due 12 February 2018. Find out more by visiting the [Head Start website](#).

[Get Writing Prize](#) – gives students in Years 7-12 with a passion for writing poetry or short stories the chance to win some great prizes. Categories that will be judged include:

- Junior Poetry is open to Australian secondary school students in Years 7-9
- Junior Short Story is open to Australian secondary school students in Years 7-9
- Senior Poetry is open to Australian secondary school students in Years 10-12
- Senior Short Story is open to Australian secondary school students in Years 10-12

For more information, to express your interest and to view the terms and conditions, visit the Get Writing Prize page on USQ's website.

Upcoming Events:

30/01/2018 to 05/02/2018	USQ: Head Start Applications Semester 1, 2018 <i>Online</i>
30/01/2018 to 04/06/2018	USQ: Head Start Applications Semester 2, 2018 <i>Online</i>
19/02/2018	USQ: Get Writing Prize <i>Online</i>

Head Start with the University of the Sunshine Coast (USC)

USC's [Headstart](#) program gives students in Year 11 and 12 an opportunity to study USC courses while still completing high school. Students can get a taste of university life and prepare for future study while working towards a USC degree, expanding their knowledge and interacting with university staff and students. Headstart courses will be available at USC Caboolture from 2018. [View available courses](#).

USC offers a range of outreach programs to secondary students on careers, secondary STEM outreach programs, creative writing excellence program, sport for thought and indigenous services engagement activities. USC's outreach programs focus on connecting students with experiences that develop confidence

and aspirations for further education after high school. Check out the USC's [Secondary outreach programs](#) website for more information.

You can [keep up to date](#) with the latest news from USC by signing up to their email database.

James Cook University (JCU)

If you live in North Queensland, or you have always wanted to, JCU offers many course options. JCU's main campuses are in Cairns and Townsville. It has smaller campuses in Brisbane (which offers courses to international students), Mackay, Mt Isa and on Thursday Island. Visit the [Campuses site](#) for more information about these locations.

Use the [JCU home page](#) to browse the courses on offer. JCU is one of the world's leading institutions focusing on the tropics. Courses prepare students for issues facing northern Australia and the tropics, due to its unique location.

Prospective students and their parents are welcome to visit the JCU campuses. [Guided campus tours](#) are available and need to be booked at least two weeks in advance. Before you go, you can explore the Cairns and Townsville campuses via [interactive maps](#). You can also access [accommodation options](#) available.

News from Griffith University

Explore Griffith – Start your exploration of Griffith University on the [Study at Griffith webpage](#). Learn about Griffith campuses and courses, university life and much more.

GriffithBUSINESS Ambassadors Program – This program is for capable students in Years 10 and 11 who are currently studying a business subject to become Business Ambassadors. Ambassadors meet three times a year to participate in workshops on nominated topics. Visit the [website](#) for more information. If you are interested in being a Business Ambassador for your school, talk to your business teacher as you need to be nominated by your school.

The GriffithBUSINESS Year 12 Program – This program provides an opportunity for high-achieving Year 12 business students to experience university first-hand. Students participate in a minimum of two workshops based around the theme of social entrepreneurship and innovation, as well as an online employability module. Interested students should visit the [website](#) for more information. The application due date is 5 February 2018.

Tertiary Preparation Workshop for music students – This workshop can help you prepare for the theoretical and practical requirements of the audition process when you apply for tertiary courses later this year. It will be held on 2-6 July 2018 at the Queensland Conservatorium Griffith University, South Bank. For more information and to apply, visit the [website](#).

Upcoming Events:

30/01/2018 to 05/02/2018 [Griffith University Year 12 Program Applications Close](#)
Brisbane, QLD

02/07/2018 to 06/07/2018 [Griffith University Tertiary Preparation Workshop for Music Students](#)
Brisbane, QLD

Semester 1 Experience Days at Bond University

Bond University provide Year 10, 11 and 12 students with the opportunity to experience what life is like at Bond both inside and outside of the classroom while exploring a specific study area. The Semester 1, 2018 Experience Days are:

- Communication and Digital Media – Wednesday, 18 April - Year 10, 11 and 12
- Architecture – Thursday, 19 April - Year 10, 11 and 12
- Criminology – Friday, 20 April - Year 10, 11 and 12
- Bond Business School Year 12 Extension Program - 26 to 27 April (first offering) – Year 12
- Bond Business School Year 12 Extension Program - 10 to 11 May (second offering) – Year 12
- Careers in Business, Hotel and Tourism Management, and Sport Management – Tuesday, 22 May – Year 11 and 12
- Careers in Actuarial Science and Commerce – Wednesday, 23 May – Year 11 and 12
- International Relations – Monday, 25 June - Year 10, 11 and 12
- Film and Television – Tuesday, 26 June - Year 10, 11 and 12
- Psychology – Thursday, 28 June - Year 10, 11 and 12
- Environments, Planning and Urban Design - Thursday, 5 July - Year 10, 11 and 12
- Ideas Camp - Wednesday, 8 August
- Health Simulation Competition - Saturday, 11 August
- Headstart Day - Monday, 22 October – Year 10 and 11
- Careers in Business, Hotel and Tourism Management, Sport Management, Actuarial Science and Commerce - Wednesday, 24 October – Year 11 and 12
- Welcome to Actuarial Science – Thursday, 25 October – Year 11 and 12

For more information and to register, visit the [Experience Days website](#). You can download a copy of the Experience University Life Wall Planner from this site.

Upcoming Events:

18/04/2018	Bond University: Experience Days - Communication and Digital Media <i>Robina, QLD</i>
19/04/2018	Bond University: Experience Days - Architecture <i>Robina, QLD</i>
20/04/2018	Bond University: Experience Days - Criminology <i>Robina, QLD</i>
26/04/2018 to 27/04/2018	Bond University: Experience Days - Bond Business School Year 12 Extension Program <i>Robina, QLD</i>
10/05/2018 to 11/05/2018	Bond University: Experience Days - Bond Business School Year 12 Extension Program <i>Robina, QLD</i>
22/05/2018	Bond University: Experience Days - Careers in Business, Hotel and Tourism Management, and Sport Management <i>Robina, QLD</i>
23/05/2018	Bond University: Experience Days - Careers in Actuarial Science and Commerce <i>Robina, QLD</i>
25/06/2018	Bond University: Experience Days - International Relations

	<i>Robina, QLD</i>
26/06/2018	Bond University: Experience Days - Film and Television <i>Robina, QLD</i>
28/06/2018	Bond University: Experience Days - Psychology <i>Robina, QLD</i>
05/07/2018	Bond University: Experience Days - Environments, Planning and Urban Design <i>Robina, QLD</i>
08/08/2018	Bond University: Experience Days - Ideas Camp <i>Robina, QLD</i>
11/08/2018	Bond University: Experience Days - Health Simulation Competition <i>Robina, QLD</i>

Updates from the Queensland University of Technology (QUT)

Why choose QUT? As a Year 12 student, it is not too early for you to begin exploring your tertiary options for 2019. The [QUT website section for high school students](#) will help you start your exploration of the options available at QUT.

2018 STEM workshops – QUT’s STEM workshops are focused on extending students physics, engineering and mathematics knowledge to real-world applications. Visit their 2018 workshops website for more information regarding upcoming Science, Coding, Engineering and Mathematics workshops.

BlueShift business case competition – This competition is for students in Years 11 and 12 from all over the world. In teams of three to four, students are required to analyse and prepare a written solution to a real-life business case. The best teams will present their ideas to a panel of judges at QUT Gardens Point campus in May 2018. Registrations are now open and will close on 2 March 2018. Visit the [BlueShift competition website](#) for information about eligibility, how to enter and prepare for the competition.

Applications are open for QUT’s 2018 High School STEM Internships - Students in Year 12 can apply to undertake a week-long work placement in QUT’s state of the art science and engineering facilities, where students will work in small groups on a research project of choice. You must meet eligibility requirement for entry to this program. Visit the [website](#) for more information. Applications open in January 2018.

Upcoming Events:

24/01/2018 to 02/03/2018	QUT: BlueShift Competition <i>Online</i>
30/01/2018 to 27/03/2018	QUT’s 2018 High School STEM Internships <i>Brisbane, QLD</i>

Updates from the University of Queensland (UQ)

Are you a future student of UQ? – Access the [Future Students](#) page on UQ’s website to start your exploration of courses available at UQ. Find out about pathways to UQ and the activities you can participate in as a high school student.

2018 UQ Science Ambassador Program – Through this program, science teachers nominate up to four Year 11 students to interact with UQ and assist their school’s science teachers to raise the profile of science in the

school. If you are in Year 11 and are interested in being a part of this program, talk to your science teacher and visit the [website](#). Applications close on 2 March 2018.

[Register now for Experience Science 2018](#) - If you are in Years 10 – 12, the Experience Science 2018 program at the St Lucia campus provides an opportunity to find out what it's like to study science at UQ and how science is applied in industry and everyday life. The event will be held in July 2018. Contact your Science teacher or Guidance Officer/Counsellor if you are interested in attending this program as registrations are usually made through your school. Visit the [Experience Science website](#) for more information.

[Taste of Languages](#) – In February 2018, the School of Languages and Cultures at UQ is offering a series of interactive sessions for students and their teachers in specific languages - Chinese, French, Japanese, Spanish and German. Interested students should talk to their language teacher or Guidance Officer/Counsellor about attending as registrations are through your school. See the [Upcoming Events website](#) for details.

Upcoming Events:

30/01/2018 to 02/03/2018	2018 UQ Science Ambassador Program <i>Brisbane, QLD</i>
12/07/2018 to 17/07/2018	Experience Science 2018 <i>Brisbane, QLD</i>